

Finance Committee Meeting Minutes
Wednesday, November 8, 2023
6:55 P.M.

Board of Education Committee Members:
Jepson (C), Fietzer, and Reierson

❖ **CALL TO ORDER -> at 7:02 pm.**

❖ **ROLL CALL - Verification of Quorum**

- *B.O.E. Members Present: Jepson, Fietzer, Reierson*
- *Also present: Mr. Peterson, Hansen, Riske*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*] -
Verified by Mr. Peterson

❖ **AGENDA**

1. Review of current Financial Report(s)
 - a. Cash Receipts Report
Discussion on what the \$17,422.00 deposit was for.
Discussion on what deposits make up the Fund 21 total. (AG6610A requires monthly and annual reports to the Finance Committee.)
Informational, no action taken.
 - b. Invoice Report
Clarification for several items completed.
Reminder that PO7230 and AG7230 require that gifts and donations require Board approval.
Informational, no action taken.
 - c. Revenues/Expenditures Report
Informational, no action taken.
2. Manawa Elementary School Food Pantry
Reminder that PO7230 and AG7230 require that gifts and donations require Board approval.
Informational, no action taken.
3. Wonders ELA Curriculum
Discussion of the cost of the proposed curriculum.
Informational, no action taken.
4. Student Activity Funds reports (discuss Policy/AG)
Discussion of PO6610 - no revisions suggested at this time.
Discussion of AG6610A - Change wording in D. -> Remove monthly and leave annual financial report. Change wording in F. -> Remove Board of Education ideally two (2) months, to District Administrator to match updated/approved wording from

PO5830-Student Fundraising.

Leave section G. -> believe it is covered within the Fund 21 reporting.

Motion to endorse revision of AG6610A - Student Activity Fund as discussed on changes in sections D and F.

Motion by: Fietzer, Reiersen

Motion carried.

5. Salary and Stipend Guide

Discussion of the approved amounts and the document presented. Administration to confirm what stipend amount was used for Fall coaching to ensure that the current approved amount was utilized. If not, make arrangements to remedy. Ensure that amounts to be utilized by Winter coaching are following approved amounts.

Professional & Leadership Growth section to be addressed with a Staff team. Revision to this area will be brought to the P&HR Committee.

Informational, no action taken.

❖ **FUTURE MEETING AGENDA ITEMS**

➤ Financials for Nov. 2023

❖ **ADJOURN**

Motion to adjourn by: Fietzer, Reiersen

Motion carried at 9:25 pm